

THE ULTIMATE GUIDE FOR MAIL SUCCESS WITH USPS

UNITED STATES POSTAL SERVICE

CLICK EACH ICON TO VIEW TUTORIAL

HOW TO ADDRESS A PACKAGE



- RECIPIENT ADDRESS
- SENDER ADDRESS
- LEGIBILITY TIPS

HOW TO SHIP INTERNATIONALLY



- MAIL OPTIONS
- INSURANCE
- SHIPPING RESTRICTIONS
- CUSTOMS FORMS

HOW TO MEASURE A PACKAGE



- DIMENSIONS & WEIGHT
- PARCEL TYPES
- CUBIC VOLUME

HOW TO SEND MILITARY MAIL



- APO OR FPO
- SERVICE MEMBER INFORMATION
- SHIPMENT TIPS

HOW TO PACK A BOX



- SELECTING THE RIGHT SIZE
- REINFORCEMENT TIPS
- CLOSING THE BOX



CLICK EACH ICON TO VIEW TUTORIAL

HOW TO RETURN MAIL



- REPACKAGING
- RETURN MERCHANDISE FORM
- RETURN POSTAGE

HOW TO MAIL A LETTER OR POSTCARD



- SENDER & RECIPIENT ADDRESS
- APPLYING PROPER POSTAGE
- SENDING YOUR LETTER OR POSTCARD

REQUEST USPS REFUND ONLINE



- MONEY BACK GUARANTEE FOR TYPES OF PACKAGES
- TIMELINES FOR REQUESTS

USPS CLICK-N-SHIP



- FREE ACCOUNT INFORMATION
- PURCHASING POSTAGE ONLINE
- PRINT POSTAGE AND SCHEDULE PICKUP

MARINE POSTAL CLERK SPOTLIGHT