

CLEP/DSST TEST REQUEST FORM
PERSONAL AND PROFESSIONAL DEVELOPMENT EDUCATION & CRAVEN COMMUNITY COLLEGE



For more information about CLEP and DSST, please contact the Education Program Office, BLDG, 4335 C STREET ROOM 109
 MCAS CHERRY POINT, NC 252-466-3500

NATIONAL TESTING CENTER
Request for CLEP/DSST Test Administration

It is requested that the following personnel be administered the test indicated:

_____	_____	_____
Rank (if applicable)	Print Full Name	Command/Unit (if applicable)
() _____	_____	
Phone Number	Email Address	
<input type="checkbox"/> CLEP _____	<input type="checkbox"/> CLEP _____	
<input type="checkbox"/> DSST _____	<input type="checkbox"/> DSST _____	

DSST/CLEP is free for Active Duty Personnel (first attempt for each test subject). All other personnel will pay \$87.00 exam fee, plus \$20.00 administrative fee. Administrative fees must be paid at Craven Community College, Havelock Campus. CLEP exam(s) must be paid on line when you register for the test(s). DSST must be paid on the testing day.

_____	_____
Signature of Examinee	Date

I certify that this section is aware of the above Service member's desire to take the indicated test(s). This service member will be authorized the time required to complete the exam on the testing date.

_____	_____	_____
Printed Name of CO, OIC, EO	Signature	Date

TEST CANDIDATE & COMMAND TO COMPLETE

TEST	TEST TITLE #1	DATE	TIME	TEST SCHEDULED (Craven CC Initial)	TEST TITLE #2	DATE	TIME	TEST SCHEDULED (Craven CC Initial)
CLEP								
DSST								

CRAVEN CC STAFF ONLY

Test Center Schedule: Every Monday & Thursday, 0900, 1000, 1100, or 1200

*Special Time Slot is required for following exams: **DSST Public Speaking and CLEP College Composition with essay.**

** To **schedule the test**, please turn in this form to Craven Community College– Cherry Point staff at the T&E Building (Room 120). For questions/concerns, please call 252-444-6000.

*****EBSCO Learning Express** provided by DOD MWR Libraries. This website offers preparation resources for CLEP/DSST Exams, Military Testing, College Entrance Exams, and more.

To begin visit: <https://www.learningexpresshub.com/productengine/LELIndex.html#/learningexpresslibrary/libraryhome>

Steps to register: Click on Sign/In Register on the top of the page > Click on Register on the top right of the page and under "Please select how you would like to register, select product code. The code is 11101775. You will then be able to fill in your personal information along with a username and password for future use.

**** **Study Materials** are also available for candidates to check out. For more information, please contact Cynthia Bouie at 252-466-5197 or cynthia.bouie@usmc-mccs.org